

Budget Master

Budget_Category

bt_category_id	bt_category_name	IsActive	AddedOn	AddedBy	ModifiedOn	ModifiedBy	IsDelete
11	Television Advertising	1	2026-07-20 15:47:04.087	14	NULL	NULL	0

Budget_SubCategory

bt_subcategory_id	bt_subcategory_name	IsActive	AddedOn	AddedBy	ModifiedOn	ModifiedBy	IsDelete
19	Prime Time Ads	1	2026-07-20 16:11:31.140	14	NULL	NULL	0

Budget_SubCategory_Mapping

bt_cat_mapping_id	bt_category_id	bt_subcategory_id	IsActive	AddedOn	AddedBy	ModifiedOn	ModifiedBy	IsDelete
45	11	19	1	2026-07-20 16:16:24.183	14	NULL	NULL	0

Map_SBU_CHL_DPT_Budgt

mpb_u_id	sbu_id	chann_el_id	departm_ent_id	bud_catgory_id	bud_subcatgory_id	acti ve	IsDel ete	Adde dBy	AddedO n	Updat edBy	Update dOn	Delete dBy	Delete dOn
12	1	1	3	11	NULL	1	0	14	2026-07-20 16:22:12.467	NULL	NULL	NULL	NULL

Map_SBU_CHL_DPT_Budgt_subcategory

mpsubcat_e_id	mpbu_id	bud_catgory_id	bud_subcatgory_id	acti ve	IsDele te	Added By	AddedOn	Updated By	Updated On	Deleted By	Deleted On
64	12	11	19	1	0	14	2026-07-20 16:22:12.467	NULL	NULL	NULL	NULL

Budget Transaction Tables

Budget_Version

ID	Budget Title	BudgetN umber	CurrentFil e Name	Rem ark	Acti ve	AddedO n	Adde dBy	Modif iedOn	Modifie dBy	Revi sed	Next App	Authd ate	AuthSt atus	IsExpi red
68	Budget Allocation 2026	NULL	Budget-2026.xlsx		1	2026-07-22 15:59:10.917	0	NULL	NULL	0	0	NULL		0

Budget_Header

Bud getl D	BudgetV ersionID	Alias_ Name	TotalA mount	IsA ctiv e	Added On	Add edBy	Modifi edOn	Modif iedBy	IsD elet e	budg et_n o	Auth Statu s	Nex tAp p	isd raf t	auth date	new guid	isEx pire d
106	68	New Budget Allocation 2026	0.00	1	2026-07-22 15:59:10.917	0	NULL	NULL	0	NULL	C	NULL	0	NULL	NULL	0

Budget_Details

Budg etDet ailsID	Bu dg etl D	S B U	Ch an nel	Dep art men t	Ca teg ory	Sub Cate gory	A m ou nt	Budget Excee dFlag	Is Ac tiv e	Ad de dO n	Ad de dBy	Mo difie dOn	Mo difie dBy	Is De let e	Pe rio did	Bud get_ Cod e	budg et_sh adow	iss ha dow	Tol erance
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[illegible][illegible]

bt_approvers	bt_approverid	BudgetDetails_id	Level	ApproverId	AuthStatus	AuthDate	Remarks	DesigId	briefnote	SeqId
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[illegible]

fsbudget id	fs id	Title	IsBudgeted	Category	SubCategoryID	BudgetID	BudgetDetailID	Amount	BudgetExceedFlag
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Objective

The objective of the **Budget Monitoring and Controlling System** is to establish a **centralized and automated framework** for managing budgets efficiently. The system ensures **real-time tracking, streamlined approvals, seamless integrations, and enhanced financial control** by:

- **Budget Upload & Structure**
 - Enable budget uploads with hierarchy: Period → SBU → Channel → Department → Category → GL. If there is any practical issue to follow in this sequence, plz discuss.
- **Budget Utilization Tracking**
 - Track utilization across **factsheets raised, POs issued, and invoices booked**.
 - Provide real-time monitoring of budget consumption.
 - At any given point of time, system should allow to track Budget at various levels.... Budget vs. Approved vs. PRs Raised Vs. Committed vs. Invoice Booked. Approved refers to factsheets approved under the budget. Committed refers to POs created.
- **Budget Selection in Factsheets**
 - Add an option in all factsheets to **link them to a specific budget**.
 - Option should be available for selecting more than one budget line (i.e. combination of period->sbu->channel->department-category-GL).
 - If budget owner is not there in the factsheet, then there should be an email that should be triggered to budget owner that budget has been consumed.
- **Year-wise Budget Rollover**
 - Allow **unused budget amounts to roll over** to the next financial year. This feature should not be automatic, but option should be given to user to select the quantum of rollover. Also, this should be referred as carry forward.

- Rollover refers to copying the last year data to next year as well. plz provide this option as well.
- **Budget Correction by Finance**
 - Provide finance teams with a feature to **adjust budgets when required**. This should not be like a direct editing, but +ve or –ve adjustments/consumption should be allowed for capturing with remarks.
- **PR-to-PO Approval Streamlining**
 - Optimize the PR-to-PO process by ensuring **commercial team involvement**.
- **Integration with CMS & Billdesk**
 - Track **budgeted and non-budgeted items** within CMS and Billdesk.
- **Legacy Data Upload Support**
 - Allow uploading of **historical budget records** to maintain continuity.
 - Also, for all existing factsheets we should have an option to update budget details (single budget or multiple budgets).

Budgets to be allowed to be updated even after approval of factsheet to accommodate any apparent errors in the approved budgets. Necessary log should also be maintained for the correction. For e.g. original budget approved for Money9 for 50 and Bharatvarsh for 50, however later this is updated for Money9 for 40 and Bharatvarsh for 60. The correction should be allowed, and necessary log should be maintained for the change.

1. Functional Scope

1.1 Budget Factsheet Management

1. Add a radio button to mark factsheets as Budgeted or Non-Budgeted. Factsheet and Billdesk approval should have an additional matrix option for Budgeted/Non-Budgeted.
2. Add Option to select budget
 - (Period → **SBU** → **Channel** → **Department** → **Category** → **GL**)
3. Add new field budget Category while budget selection in factsheet.
4. Validate against available budget
5. Track budgeted vs. consumed amounts (Factsheet raised = budget consumed).
6. Allow the budget factsheet amount more than the balance budget only for Budget exceeding Flag.
7. Track factsheet overlap across financial years.
8. Unused budget rollovers to the next year, ensuring continuity in financial tracking.
9. Form for uploading budget consumption data for previously raised PO's.
10. For each budget line, factsheet to show consumption status to budget owner. Something like tabular details showing consumption under each category of period, sbu etc.

1.2 PR (Purchase Requisition) Processing

1. User enters PR number and amount, Validation PR amount does not exceed factsheet
2. On Submit PR no with factsheet sent to commercial based on purchase group.

3. Email notifications to commercial team based on purchase group for information on PR No , PR amount
4. Commercial member updates PO number, date, and amount.
5. Provision to true up/correct factsheet numbers and release the excess budget after final PO creation.

3. Billdesk & Finance

1. While uploading invoice tv9 member selects budget / un-budget it would be applicable with both PO / without PO
2. In case with PO - budget data is fetched from CMS, and it should be allowed for editing. For e.g. original budget is in corporate, and at the time of bill booking, actual sbu and channel is being updated for consumption.
3. In case without PO, user will have Option to select budget
4. Finance user can perform budget corrections if wrong budget selected
5. In corporate accounts with multiple budgets, finance user can select correct budget
6. Even after the approval of bills, option should be given to edit the budget.

1.4 Reports

1. Budgeted / Unbudgeted
2. Budget wise Factsheets raised
3. Budget wise PO consumption
4. Budget wise Invoice consumption
5. Budget utilization with various filters, export to excel – condensed and detailed with all records.
6. Dashboard: HOD/L1/L2 should be able to see dashboard with all the information Total Budget, Approved, Committed, Consumed, Balance – providing detailed breakup of PO/Bill.
7. Users should be able to see budgets to whom they are responsible for. Select users should be allowed to see all budgets.
8. Report & Graphical Representation for Budget vs. Approved vs. PRs Raised Vs. Committed vs. Invoice Booked. – showing the amounts and %

5. Configurable Mailers:

- At the end of the day, week and month, for each budget owner L1/L2/L3 (configurable by the user), there should be a mailer that should be triggered to budget owners about the consumption and it should also show total consumption under each category in a tabular format. Sample columns shown here, full list of columns will be shared at the time of report development.

Period	SBU	Channel	Department	Category	Total Budget	Consumption so far	Today's consumption	Balance Consumption
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2025-26	Broadcast	Telugu	Admin	Transport	1,000,000	5,50,000 (55.00%)	50,000 (5.00%)	6,00,000 (60.00%)
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- Similar mail should also go to finance POC for all his responsible budgets at the end of the day, week and month.
- Intimation to budget owners in case of deemed approvals like corporate allocations.
- Email alert when budget consumption is reaching 80% & 90%
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Modules which will be modified to incorporate Budget

1. Factsheet
2. Billdesk
3. Budget Masters
 - a. SBU
 - b. Channel
 - c. Department
 - d. Category
 - e. Project Name
 - f. Period
 - g. Amount
 - h. Budget Exceed Flag
 - i. Active
 - j. Budget Owner HOD – to link from existing employee master or can be left blank
 - k. Budget Owner L1 – to link from existing employee master or can be left blank
 - l. Budget Owner L2 – to link from existing employee master or can be left blank
 - m. Finance POC – should be defined here or in a separate master
4. Edit Budget
5. Transfer/reclass Budget
6. Previous factsheets consumption form
7. Budget approval Authority matrix
8. Option to surrender the budget
- 9.

Other issues:

1. Factsheets in foreign currency, budgets in INR – user to specify forex rate to be used for budget consumption or recent forex rate to be used.
2. Budget creation to be allowed at GL level or at Category Level. If defined at category level, consumption check should be at category level.
3. To decide when exactly consumption to be captured in system against budget.
4. In case of non-deductible tax option should be given to additional consumption due to GST

5. To allow defining workflow for Budget Creation, Increase/top-up, Modification, Reallocation to other line items, reallocation to other channels, Carry Forward – should trigger emails, and should be capable of configuring for workflow.
6. To decide whether we should show the budget details to end user or not.

Annexure 1: Consumption Flow

- a. Budget Upload – Amount to show as “Budget Available”
- b. Factsheet Raised – amount to show as “Allotment pending for approval”
- c. Factsheet approved – amount to show as “Allotted”
- d. PO Raised – amount to show as “PO Raised” – commercial team to update PO number here to link factsheet. Option should exist to link multiple POs against single factsheets. Needless to mention, this will be subset of Allotted Amount and cannot exceed.
- e. MIRO Invoice - amount to show as “Invoice Raised”
- f. Non MIRO Invoice - amount to show as “Invoice Raised”
- g. Balance Available – to be calculated
- i. Balance for PO issuance - factsheet approved reduced by PO issued
- ii. Balance for PO Consumption - PO issued reduced by invoice submitted
- iii. Other Balance